



ANNUAL PERFORMANCE REPORT 2016/17 - UPDATE

Aim

- 1.1 To update the Integrated Joint Board (IJB) on the progress of the development of the Partnership's Annual Performance Report.

Background

- 2.1 It is a requirement for every Health and Social Care Partnership to publish an Annual Performance Report for 2016/17 by 31 July 2017. The required contents are set out in The Public Bodies (Joint Working) (Content of Performance Reports) (Scotland) Regulations 2014 and must include reports on the following:
 - Assessment of performance in relation to the 9 National Health and Wellbeing Outcomes;
 - Financial performance and best value;
 - Performance monitoring;
 - Reporting on localities;
 - Inspection of services;
 - Review of strategic commissioning plan (if applicable).

Summary

- 3.1 Following extensive engagement with Senior Managers across the Partnership an initial draft report has been produced (see **Appendix One**). The content includes all of the legally required elements and the structure and feel of the report is similar to the Partnership's Strategic Plan.
- 3.2 There are some elements of the report that are incomplete - partly due to challenges in accessing information however mainly due to information not being available until the end of March 2017 i.e. the year end accounts. Other sections of the report cannot be finalised until all sections of the report are fully populated i.e. the Executive Summary. The case studies and infographics within the report are shown as examples so are subject to change and there is still work to be undertaken to reduce the text in the objectives section.
- 3.3 The timeline for the development and publication of the report is detailed below:
 - Initial draft report feedback from EMT and IJB – end of March 2017;
 - Final word version sign off by EMT - end of April 2017;
 - Final word version sign off by IJB – by email – early May 2017;
 - Financial information added – mid May 2017
 - Sign off by EMT – mid May 2017;

- Graphics version development – end of May 2017;
- Final PDF version sign off by EMT - early June 2017;
- Final PDF sign off by IJB – end of June 2017;
- Publish – end of July 2017;
- Launch – August 2017.

3.4 The timeline is tight and any slippage in achieving sign off at any stage will risk the report not being finalised and ready for publication by end of July 2017. This will contravene the requirement for publication of the report as laid out in the legislation.

Recommendation

The Health & Social Care Integration Joint Board is asked to **comment** on the content, structure and format of the draft Annual Performance Report.

The Health & Social Care Integration Joint Board is asked to **note** the timeline for the development and publication of the report.

Policy/Strategy Implications	This report gives an update on progress of the delivery of the Partnerships strategic objectives as laid out in the Strategic Plan.
Consultation	The document has been developed with colleagues from across the partnership and third sector.
Risk Assessment	There is a risk of delay and not meeting the statutory publication date if the approval dates for the final versions of the document are not met.
Compliance with requirements on Equality and Diversity	A comprehensive Equality Impact Assessment was completed as part of the strategic planning process.
Financial Implications	This will be covered in the final report.

Approved by

Name	Designation	Name	Designation
Elaine Torrance	Chief Officer for Integration		

Author(s)

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